

Administrative law in the public sector

Full day

Date: Friday 11th November

Location: Four Seasons Hotel

Time: 9am - 5pm

Cost: \$500.00 per person

About the workshop

This workshop explores the key administrative law principles and their application when conducting investigations in the public sector. It provides participants with an understanding of the essential components of administrative law and their relevance to public sector investigations.

This workshop is delivered by Chris Wheeler Deputy Ombudsman at the Office of the NSW Ombudsman who has considerable experience in conducting and overseeing investigations about the conduct of government agencies and their staff.

The workshop will examine:

- the essential components of good administrative conduct
- acting in the public interest
- conflicts of interest
- exercising discretionary power
- procedural fairness
- reasons for decisions
- rules of evidence and standards of proof.

Who should attend?

This workshop is designed for frontline decision-makers, people involved in administrative investigations, as well as public officials involved in promoting good governance and professional standards.

Learning outcomes

By completing this workshop, participants will have information to:

- recognise and address the essential components of good administrative conduct
- better identify what is in the public interest in any particular circumstance
- identify and manage conflicts of interest
- balance the obligations to both provide information to affected parties while observing the privacy of others
- effectively exercise discretionary powers
- interpret relevant policies and guidelines
- apply the principles of procedural fairness appropriately
- provide appropriate reasons for decisions
- apply rules of evidence and the standards of proof that apply to administrative investigations.

About the NSW Ombudsman

The NSW Ombudsman is an independent and impartial watchdog. Our job is to make sure that the agencies we watch over fulfil their functions properly and improve their delivery of services to the public. We help agencies to be aware of their responsibilities to the public, to act reasonably and to comply with the law and best practice in administration.

About the Presenter

Chris Wheeler is the Deputy NSW Ombudsman. He has over 30 years' experience in complaint handling and investigations, as well as extensive experience in management and public administration.

Among other things, Chris is responsible for the work of the Public Administration Division of the Ombudsman and direct oversight of the responsibilities conferred on the Ombudsman under the Public Interest Disclosures Act. He also has responsibility to lead and coordinate the preparation of publications issued by the NSW Ombudsman to guide and improve the performance by public officials of their duties.