***Why I should enrol in the Great Managers® Program***

I would like to develop the critical skills that will enable me to deliver outstanding results for our agency.

Every manager leading a team of people needs to be trained in people management – these skills do not come naturally. This course is uniquely designed for adult learning and application, focussing on 7 core strategies, delivered via weekly lessons, supported by interactive video lessons and live coaching sessions with a people management expert.

After completion I will have the tools to become a resourceful and inspiring leader with increased confidence and competence in having critical conversations, managing difficult situations and developing, motivating and engaging our staff to increase productivity and performance.

**I will learn how to:**

* understand my our own leadership style and how it impacts others
* better understand the personalities of others and how to manage difference
* develop and implement skills and strategies that will reduce stress and increase resilience
* manage critical conversations to achieve the desired outcome and keep relationships intact.

**I will be able to:**

* set clear expectations and achieve increased performance and results
* engage and motivate staff, and develop capability and potential in others
* use systems to run effective meetings, implement HR processes and activate organisational values
* identify, recruit and retain talented staff with the right cultural fit.

**Our agency will benefit because we will have:**

* greater leadership capability and higher levels of achievement
* a reduction in lost time and distress caused by workplace conflict and grievances
* increased employee engagement, morale and commitment.

**I will be up-skilled, resulting in:**

* greater confidence, self-control, resilience and resourcefulness
* the ability to manage stressful situations/conversations and maintain composure
* being able to bring out the best in each individual team member.

This program closely aligns to the NSW Public Sector Capability Framework. Capabilities linked include:

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| --- | --- |
| * Act with Integrity | * Manage and Develop People |
| * Communicate Effectively | * Manage Self |
| * Deliver Results | * Optimise Business Outcomes |
| * Demonstrate Accountability | * Plan and Prioritise |
| * Display Resilience and Courage | * Think and Solve Problems |
| * Influence and Negotiate | * Value Diversity |
| * Inspire Direction and Purpose | * Work Collaboratively |

This course addresses the capability development needs identified in my performance development plan. With your approval I can take the next step to ensure our agency has productive, high performing employees.

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Manager Approval Signature  
[Book via this link](https://www.nsw.ipaa.org.au/courses/2015-2016/great-managers-cohort), we will email you an invoice for your Finance Department. If alternative payments/invoicing is required or you’d like to book a group to undertake the training together then please email or call us [info@nsw.ipaa.org.au](mailto:info@nsw.ipaa.org.au) 02 8223 8418

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